



Cairns School of Distance Education Biannual School Forum 4 December 2019

Purpose of the Forum

1. Discuss and debate issues relevant to the strategic development of the school
2. Inform the school's leadership team and the P&C Executive of any recommendations or positions they wish to table through the district representatives and P&C executive
3. Enable participation in the development of the strategic direction of the school
4. Gather and share information with the school community, in both directions
5. Develop action plans that improve the learning outcomes for our students

Item & Time	Agenda Item	Team Leader	Action (Noting, Discussion, Approval)
1. 1.30 pm 5 min	Welcome open meeting 1.30 pm <ul style="list-style-type: none"> • Acknowledgement of Country • General introductions 	Andrew Oliver	Noting
2. 5 min	Previous Minutes <ul style="list-style-type: none"> • Items listed for action to be reviewed <i>Canberra School Trip - flights are booked</i> <i>Cairns SDE Website has had an upgrade</i> 	Andrew Oliver	Noting
3. 10 min	Queensland Certificate of Education <ul style="list-style-type: none"> • Showcase of senior curriculum program 	Chris Rigden, Jim Buzacott	Discussion Asynchronous courses created to reduce downloads. Live links. Aim to be more responsive. Preferred to be put onto USBs QCAA have set rigid timelines for work submission <i>Actions: Test if bulk USBs can be created</i>
4. 10 min	Strategic infrastructure <ul style="list-style-type: none"> • Facilities planning for the future 	Andrew Oliver	Discussion Pending results of an SDE audit and architecture review, upgrades should commence (including playground) While building is in progress, we will need to source new accommodation for students D block – proposed as a Laboratory E block – proposed as Digital Resource Centre and Library



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			<i>Actions: Facilities sub committees to meet post review. Source funding – Smart Schools and other accommodation venues</i>
5. 15 min	Program Delivery – Options <ul style="list-style-type: none"> Curriculum Materials – external variables/choice points/actions 	Chris Rigden Allan Parker	Discussion English/Maths preferable in paper format Why are there costs associated as per 2020 print request form <i>Actions: Review 2020 print request form for costs.</i> <i>English and maths available in paper format. P-6 will have print resources available on request</i>
6. 45 min	Community Engagement (Field program) <ul style="list-style-type: none"> Purpose of Cairns SDE What is possible? Communication protocols 	Andrew Oliver Allan Parker	Discussion Let's Connect: Tablelands and Cairns Term 1 Week 6 Savannah and Peninsula Term 2 week 1 STEAM Camps – will include smaller schools such as Georgetown Croydon Chaplain can attend Let's Camp depending on working days <i>Actions: Community Engagement Policy endorsed. Teleconference to be held end of Term 1 regarding weather/flooding which may delay Let's Connect</i> NAPLAN On Line – No feasible option for NAPLAN on Line at home. Post 2021 there will be only one mode of delivery-either attend a school or an inreach camp
7. 3.00 pm	Close of meeting	Andrew Oliver	<i>Meeting closed at 3.15</i> <i>Thank you to Allan Parker for attending today's meeting</i>

DRAFT Purpose Statement:

Our purpose is the multi-modal delivery of QCAA approved curricula to our students so that they can achieve recognised qualifications or meaningful pathways to employment.