



Appeal of Assessment Task Grades: Prep - 9

Part A. An attempt to resolve the concerns with the grading must have occurred with the Subject Teacher prior to submitting this document.

This form must be submitted to the Subject Area Head of Department no later than three (3) school days after you have received your assessment result.

Part B. To be completed by student & submitted to Subject HoD

Student Name		
Year Level		
Subject code & class teacher		
Assessment Task		
Assessment Result		
Date Assessment Result was received		
Reason/s for re-marking request		
Student Signature		Date:
Parent/Carer Signature		Date:

Part C. To be completed by Learning Area Head of Department

Consultation occurred with Subject Teacher?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Outcome of appeal:		
Date Student/Parent/Teacher emailed decision:		

All dates & times are based on local time and date: Cairns, Queensland, Australia (Australian Eastern Standard Time)