



Request for Bank Account Details Form

During the duration of your child's enrolment you may be eligible for a refund for Parent Payments, Subsidies, Textbook and Resource Allowance, Security Deposit. Please complete the details below for processing. In the event you are eligible for a refund at the point of exit these bank account details will be used to facilitate the refund.

Privacy Statement

The Department of Education (DoE) is collecting personal information on this form in order to be able to:

- I. assess this application for a refund of part of the fee paid for distance education, pursuant to section 434 of the Education (General Provisions) Act 2006 (Qld) (the Act) and section 71 of the Education (General Provisions) Regulation 2017 (Qld) (the Regulation); and
- II. communicate with the student and persons seeking a refund of fees for a program, or component of a program, of distance education about any aspect of this application.

If the student is enrolled in a non-state school, the non-state school will facilitate the completion and submission of this form, and be provided with a copy of any communication with the student or their parents in regard to the decision made by the Principal of the School of Distance Education about this application.

Personal information collected in this form will otherwise only be accessed by authorised staff of the School of Distance Education at which the student is enrolled and departmental employees. It will not be given to any other person or agency unless you have given DoE permission or DoE is authorised by law.

Student Name	
Parent Name	

Electronic Fund Transfer – to enable the payment to be paid directly into your bank account, please complete the details below:

Name of Bank	
BSB Number	
Account Number	
Account Name	
Email	

The Parent supplying account details on this form will be issued all invoices for payment and will receive any refunds applicable at the point of exit from Cairns SDE.

Please return this form to the applicable year level enrolments email address below:

Prep to Year 6 - Preptoyear6enrolments@cairnssde.eq.edu.au

Year 7 to Year 9 - Year7toyear9enrolments@cairnssde.eq.edu.au

Year 10 to Year 12 - Year10toyear12enrolments@cairnssde.eq.edu.au