



2026 Student Leader Application Form

The student leadership team is a standing committee of students from across all year levels in the school.

The student leadership team consists of:

- Senior Captain/s (Year 12 2 maximum)
- Junior Captains (Year 6 2 maximum)
- Student Leaders (Years 3 12)

Selection Process

- Students self-nominate between Term 3 Week 6 and Term 3 Week 10, 2025 to be part of the Student Leadership Team. They respond to questions related to their motivations, their views on leadership, their values and previous contributions both within and outside the schooling community.
- They provide a headshot photograph of themselves for school use until official photos are available.
- Nominees are endorsed by two Cairns SDE staff members one must be a current teacher.
- Nominees deliver a recorded 1-minute videoed speech explaining why they should be considered for the position of student leader/school captain.
- Nominees who meet the criterions of the application are reviewed by Student Leader Staff Team and members of the Cairns SDE Executive Team.
- Successful nominees are contacted by the Student Leader Coordinator by Term 4 Week 5.

Key Objective

The Student Leader Team's main objective is to give students a voice in decisions being made about their schooling and to actively participate in developing positive student social experiences. They use their voice to shape their educational experience.

Roles and Responsibilities of all Cairns SDE Student Leaders

Cairns SDE Student Leaders are role models and promote the values and expectations of Cairns School of Distance Education at school and within the community.

They:

- uphold Cairns SDE PBL Responsible, Respectful and Resilient behaviour expectations at all times
- demonstrate reliability and trustworthiness when engaging with teachers and students, including curriculum engagement, attending meetings and representing student views accurately and confidentially
- support the purpose and direction of Cairns SDE and contribute to establishing and implementing initiatives to shape the future of the school
- consult and provide feedback/updates to relevant student cohorts about Student Leadership initiatives via assembly and meeting minutes
- promote academic excellence and social and emotional wellbeing
- support peers to obtain their personal best (including attendance and participation at school events, sports days and extra-curricular activities when possible)
- collaboratively lead school assemblies, student clubs, special events (ANZAC Day, Sports Day, Cultural Day, Presentation of Awards ceremonies and Community Engagement events) as directed
- positively promote Cairns School of Distance Education to students, parents and the wider community.



Senior School Captains

- chair student leadership meetings
- attend year 12 assembly
- liaise with Cairns SDE staff for school events
- participate in leadership mentoring
- PBL Team member PBL meetings (once per term)
- represent the school at formal events
- co-host presentation day deliver Year 12 student speech
- undertake official duties for Year 12 graduation

Junior School Captains

- attend student leadership meetings
- attend Year 6 assembly
- liaise with Cairns SDE staff for school events
- participate in leadership mentoring
- presentation day Year 6 student speech
- deliver Year 6 graduation student speeches

Student Leaders

- attend student leadership meetings
- attend assembly
- liaise with Cairns SDE staff for school events
- participate in leadership mentoring
- participate in Leadership Events, Student Clubs, ANZAC Day ceremonies, Community Engagement events: Mini Schools, Band Camp, Camps, Celebration Week, Cultural Day, STEAM Camps etc.

If I apply, what will my commitments be?

- Attend and actively participate regularly in meetings.
- Read all meeting minutes and follow up with actions when directed.
- Attend and contribute to sector assemblies, including promoting and attending school events.
- Positively and actively promote the role of student leader within our school.
- Be a role model for other students by always following the school's Positive Behaviour for Learning expectations and attending school events when possible.
- Maintain regular email/phone correspondence with the student leader coordinators and other Cairns SDE staff.
- Keep a journal of the duties that you engage in throughout the year.

What happens if I don't fulfill my Student Leader or Captain commitments to be a Responsible, Respectful and Resilient student?

- You will be asked by the Student Leader Coordinators to explain the reasons you have been unable to complete your responsibilities as a Student Leader or student of Cairns SDF
- If you are unable to recommit to your Student Leader role, you will be asked to resign from your leadership position.

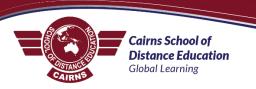
How do I apply?

- Complete the application form attached. Attach a headshot photograph of yourself and create a spoken video presentation as directed before the due date: Friday 19 September 2025.
- 2. **Submit** your completed nomination form **with your 1-minute video and headshot photograph** via email to one of the Cairns SDE Student Leader Coordinators. Late submissions will not be considered.

Cairns SDE Student Leader Coordinators

Ms Stoetzel fstoe1@eq.edu.au Ph:07 40809181 or Mrs Jill Sugden jrsug0@eq.edu.au Ph:07 40809129

Student Leaders for 2026 will be announced to the whole school community in Term 4 Week 7 during our Cairns SDE Presentation Ceremonies.





2026 Student Leader Nomination Form

Student Name:					
2026 Year Level:					
Please select the 2026 Student L	eader positi	on/s you wish to nominate for:			
Year 3 to 6 Student Leader Roles		Year 7 to 12 Student Leader Roles			
Senior Captain (Year 12 only)		Junior Captain (Year 6 only)			
Secondary Student Leader		Primary Student Leader			
Record and submit a one-minu	te video (M	P4) that:			
 gives reasons for why you was a second of the control of the control	vant to be a	are from, and the year level you leader at Cairns SDE epresent the students of Cairns		yea	
Take a head shot photograph a	nd attach t	o the email submission			
Respond to the following quest	tions:				
1. Identify areas that you are in	erested in l	eading, alongside regular Stude	ent Leader duties	s:	
What would you like to improwhy?	ve or introd	uce for students at Cairns SDE	(across P-12) a	nd	
List any skills or relevant expenses SDE Student Leader or School	-	have that will help you fulfil the	duties of a Cairr	าร	

Student Candidate's Declaration

I, promise, if appointed, to fulfil the duties of the role of Student Leader at Cairns School of Distance Education to the best of my ability. I will attend community engagement events, team meetings and assemblies, as part of my student leader role.

Signed:	Date:
Parent/Caregiver's Declaration	
of Cairns School of Distance Educa	support my child's application to be a Student Leader ation, and will support them to fulfil the duties of the role if to attend community engagement events, team meetings and a student leader.
Signed:	Date:
Endorsements	
	eeds to be endorsed by two Cairns SDE staff members – one n recommend you as being a responsible, respectful and alities.
Endorser's Declaration	
	strated to me that they are responsible, respectful and resilient heir studies/work.
Endorser 1:	
Full Name	Job Title
Signed:	Date:
Endorser 2:	
Full Name	Job Title
Signed:	Date:





Student Leader Shirt Sizes

Please select the shirt size that will fit you next year if you are successful in gaining a leadership position (refer to size chart below):

Children/kid sizes:

K4 K6 K8 K10 K12 K14 K16

Adult sizes:

XS S M L XL 2XL 3XL 4XL 5XL 6XL 7XL

Size Chart (measurements in cm)

Kids Sizing (1/2 chest): K4 K6 K8 K10 K12 K14 K16 33-35 37-39 39-41 41-43 43-45 45-47 47-49

Adults Sizing (1/2 chest):

xs	s	М	L	XL	2XL	3XL	4XL	5XL	6XL	7XL
51-53	53-55	55-57	57-59	59-61	61-63	63-66	66-69	69-72	72-75	75-78

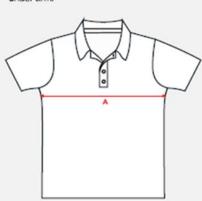
HOW TO MEASURE TOPS

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All measurements are in cm.

To find the measurements right for you, place a garment on a flat surface and measure as marked on the diagram below.

Half Chest (A) measurements are taken 2cm under arm.



We look forward to receiving your applications - Ms Stoetzel $\underline{\text{fstoe1@eq.edu.au}}$ and Mrs Jill Sugden $\underline{\text{jrsug0@eq.edu.au}}$