



## Student Resource Scheme – Year 12

### Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the **2025 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g., teachers
- Facilities, e.g., buildings, amenities, furniture
- Administration, e.g., staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, equipment for personal use, and items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost-effective alternative to purchasing textbooks and/or resources elsewhere, Cairns School of Distance Education operates an SRS for 2025.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme. The financial impact on parents and whether the school can absorb any of the cost has been considered before determining the SRS fee.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on 16<sup>th</sup> October 2024.

### SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

*Student is new to the school....*

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

*Continuing student of the school....*

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

For more detailed information about the SRS can be found on the Department's website: (<https://ppr.qed.qld.gov.au/pp/student-resource-scheme-srs-procedure>).

For general information on school fees and charges please see the 'parents and carers' site on [School fees and charges](#).



## Resource Inclusions

All resources included in the SRS are detailed in the attached **SRS Resource list**. This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

## Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g., stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g., industry technology/cooking/art supplies).
  - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g., textbooks, musical instruments, laptops).
  - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
  - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

## Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g., a year level), OR
3. A general fee for all students or a cohort group plus additional fees for individual subject inclusions.

Please refer to the **SRS Resource list** for the associated costings.

## The Textbook and Resource Allowance

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students. For those students who are eligible to receive the TRA, the TRA will be applied to reduce the cost of participation in the SRS. Information on the TRA can be found on the [department's website](#).

Year level	TRA Rate
Years 7 to 10	<b>\$160</b>
Years 11 to 12	<b>\$348</b>

## The SRS Participation Fee

The SRS fee is **\$143.00 + subject costs**

More information is available below and published on the school's website.

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.



## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices will be managed according to the department's Debt Management Procedure. Only as a last resort, a Principal may use discretion to exclude a student from optional, non-curricular activities where a parent has an outstanding debt with the school. (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

## Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to [humanservices.gov.au/centrepay](https://humanservices.gov.au/centrepay) for more information on how to set up your Centrepay deductions.

## Contact Us

For all queries regarding the SRS and its inclusions, please contact

Year 10 to Year 12

[Year10toyear12enrolments@cairnssde.eq.edu.au](mailto:Year10toyear12enrolments@cairnssde.eq.edu.au)

+61 7 4080 9193

## 2025 Student Resource Scheme Inclusions for Year 12

**Student Resource Scheme cost is \$143.00 - list of inclusions based on a subsidised cost are detailed below**

General Items	Resource	Type of Resource	Acquisition cost	Value (to parent)
General Items	Wellbeing Planner	Owned	\$5.00	\$5.00
General Items	Software: Education Perfect	Owned	\$80.00	\$80.00
General Items	Software: ClickView	Owned	\$8.00	\$8.00
Postage		Owned	\$50.00	\$50.00
				<b>\$143.00</b>

**User Pays - Subsidised subject charges as part of the Student Resource Scheme (\$205 credit from TRA can be used for subject costs)**

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
General English	English for Queensland Units 3 & 4 – Oxford	Hired	\$43.95	\$43.95
General English	Software: Education Perfect	Owned	\$0.00	\$0.00
General English	Novel: The Cellist of Sarajevo	Hired	\$23.95	\$5.00
General English	Novel: Macbeth ISBN 9780312144548	Hired	\$17.95	\$3.00
General English	Novel: Burial Rites ISBN 9781742612829	Hired	\$12.00	\$2.00
<b>General English Total</b>				<b>\$53.95</b>



<b>Essential English</b>	Cambridge Essential English for Queensland Units 1&2	Hired	\$39.95	\$39.95
<b>Essential English</b>	Software: Education Perfect	Owned	\$0.00	\$0.00
<b>Essential English Total</b>				<b>\$39.95</b>

<b>General Mathematics</b>	Software: Education Perfect	Owned	\$0.00	\$0.00
<b>General Mathematics</b>	Jacaranda Maths Quest 12 General Mathematics Units 3 & 4 for QLD	Hired	\$50.00	\$50.00
<b>General Mathematics Total</b>				<b>\$50.00</b>

<b>Essential Mathematics</b>	Software: Education Perfect	Owned	\$0.00	\$0.00
<b>Essential Mathematics Total</b>				<b>\$0.00</b>

<b>Mathematical Methods</b>	Jacaranda Maths Quest 12 Mathematical Methods Units 3 & 4 for QLD	Hired	\$50.00	\$50.00
<b>Mathematical Methods</b>	Software: Education Perfect	Owned	\$0.00	\$0.00
<b>Mathematical Methods Total</b>				<b>\$50.00</b>

<b>Specialist Mathematics</b>	Jacaranda Maths Quest 12 Specialist Mathematics Units 3 & 4 for QLD	Hired	\$50.00	\$50.00
<b>Specialist Mathematics</b>	Software: Education Perfect	Owned	\$0.00	\$0.00
<b>Specialist Mathematics Total</b>				<b>\$50.00</b>

<b>Biology</b>	Biology for Queensland Units 3 & 4 (Fourth Edition) Oxford	Hired	\$69.95	\$69.95
<b>Biology</b>	Software: Education Perfect	Hired	\$0.00	\$0.00
<b>Biology Total</b>				<b>\$69.95</b>

<b>Chemistry</b>	Chemistry for Queensland Units 3 & 4 (Second Edition) Oxford	Hired	\$69.95	\$69.95
<b>Chemistry</b>	Software: Sparkvue for wireless pH probe	Hired	\$0.00	\$0.00
<b>Chemistry</b>	Software: Education Perfect	Hired	\$0.00	\$0.00
<b>Chemistry</b>	Software: ChemMatters (American magazine subscription)	Hired	\$0.00	\$0.00
<b>Chemistry Total</b>				<b>\$69.95</b>

<b>Physics</b>	Software: Education Perfect	Hired	\$0.00	\$0.00
<b>Physics</b>	Physics for Queensland Units 3 & 4 (Fourth Edition) Oxford	Hired	\$69.95	\$69.95
<b>Physics Total</b>				<b>\$69.95</b>

<b>Business</b>	Business for QCE Units 3 & 4	Hired	\$54.95	\$54.95
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<b>Ancient History</b>	Senior Ancient History for Queensland	Hired	\$67.95	\$67.95
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<b>Modern History</b>	Online	Hired	\$0.00	\$0.00
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<b>Geography</b>	Jacaranda Senior Geography 1 Units 3 & 4	Hired	\$50.00	<b>\$50.00</b>
<b>Health</b>	Software: ClickView	Hired	\$0.00	<b>\$0.00</b>
<b>Information and Communication Technology</b>	Software: Adobe Suite	Hired	\$9.90	<b>\$9.90</b>
<b>Languages: Chinese, Chinese Extension, French, German, Indonesian, Italian, Japanese</b>	Software: Language Perfect (Education Perfect)	Owned	\$0.00	<b>\$0.00</b>
<b>Dance</b>	Dance for Senior Students	Hired	\$29.95	<b>\$29.95</b>
<b>Digital Solutions</b>	Software: Digital Solutions Online	Hired	\$197.00	<b>\$20.00</b>
<b>Social and Community Studies</b>	Online	Hired	\$0.00	<b>\$0.00</b>
<b>Tourism</b>	Online	Hired	\$0.00	<b>\$0.00</b>
<b>Visual Art</b>	Software: Adobe Suite	Hired	\$9.90	\$9.90
<b>Visual Art</b>	Senior Visual Art Top up kit*	Owned	\$62.95	\$63.00
<b>Visual Art Total</b>				<b>\$72.90</b>
<b>Visual Art in Practice</b>	Software: Adobe Suite	Hired	\$9.90	<b>\$9.90</b>
<b>Visual Art in Practice</b>	Visual Art in Practice Kit*	Owned	\$46.00	<b>\$46.00</b>
<b>Visual Arts in Practice Total</b>				<b>\$55.90</b>

\*Please note: once stock of resources for Visual Art and Visual Art in Practice Kits are exhausted in 2025, parents will need to purchase these kits either from Campion or another retail store. DRC will advise.

#### **New Year 12 Enrolments - User Pays**

<b>All Science Subjects</b>	Science Starter Kit - new Students Only	Owned	\$20.00	\$20.00
<b>Biology</b>	Biology Kit – new year 12 students only	Hired	\$400.40	\$100.00
<b>Chemistry</b>	Chemistry Kit – new year 12 students only	Hired	\$1,017.83	\$245.00
<b>Physics</b>	Physics Kit – new year 12 students only	Hired	\$992.47	\$250.00
<b>Visual Art</b>	Senior Visual Art Kit – new year 12 students only	Owned	\$89.00	\$89.00
<b>Visual Art</b>	Text: Creative Inquiry – new year 12 students only	Hired	\$59.95	\$59.95