



School Based Exit Enrolments Form

The Department of Education (DoE) is collecting the information on this form for the purposes outlined in the Education (General Provisions) Act 2006 (EGPA 2006), and in particular for:

- assess this application for a refund of part of the fee paid for distance education, pursuant to section 434 of the Education (General Provisions) Act 2006 (Qld) (the Act) and section 71 of the Education (General Provisions) Regulation 2017 (Qld) (the Regulation); and
 - communicate with the student and persons seeking a refund of fees for a program, or component of a program, of distance education about any aspect of this application.
- Personal information collected in this form will otherwise only be accessed by authorised staff of the School of Distance Education at which the student is enrolled and departmental employees. It will not be given to any other person or agency unless you have given DoE permission or DoE is authorised by law.

Student details:

Please complete and email back to schoolbasedenrolments@cairnssde.eq.edu.au.

Student last name	
Student given name/s	
Date of birth	
Base school	
School year level	
Exit Date	

Subjects enrolled in:

Subject (s) wanting
to exit from:

Resources returned:

☐

YES

☐

NO

☐

N/A

School Supervisor name:

School Supervisor email:

School Supervisor
signature:

Date:

