



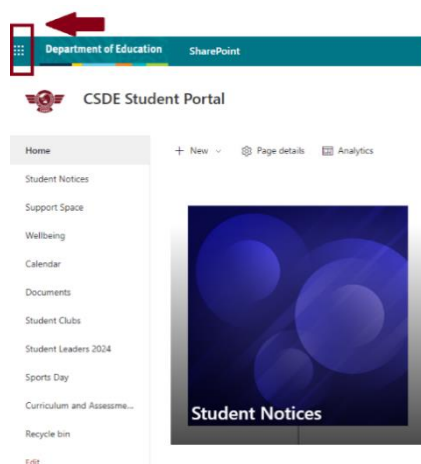
Office 365 Installation instructions

Students are eligible for a free copy of Office 365 during their studies. This page will walk you through how to download this software. You will need a stable internet connection to complete the download/installation. If you have trouble with this installation, inform your Connect Teacher immediately.

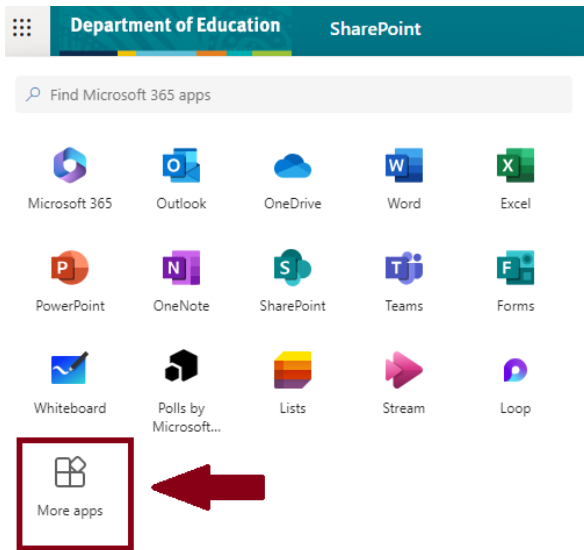
Windows users have access to the following programs:

Bookings Simplify how you schedule and manage appointments both inside and outside your organisation.	Calendar Manage and share your schedule.	Class Notebook Organise your lesson plans in a digital notebook, and create a workspace for students.	Clipchamp Make and edit videos.	Connections Access personalised tools, news and resources.
Excel Budget, plan, and calculate.	Forms Customise surveys and quizzes, get real-time results.	Lists Allows users to create, share, and track data inside lists.	Loop Enabling teams to think, plan, and create together.	OneDrive Safely store files, photos, and more.
OneNote Create a digital notebook.	Outlook Email, schedule, and set tasks.	People Group, share, and manage contacts.	PowerPoint Easily make presentations.	SharePoint Share and manage content, knowledge, and applications to empower teamwork.
Staff Notebook Collaborate with faculty and staff to share policies, procedures, and calendars.	Stream Share videos of classes, meetings, presentations, and training sessions.	Teams Meet, share, and chat.	To Do List and manage your tasks.	Visio Simplify and communicate complex information visually.
Whiteboard Ideate and collaborate on a freeform canvas designed for pen, touch and keyboard.	Word Write, share, and make real time edits.			

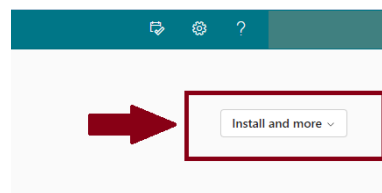
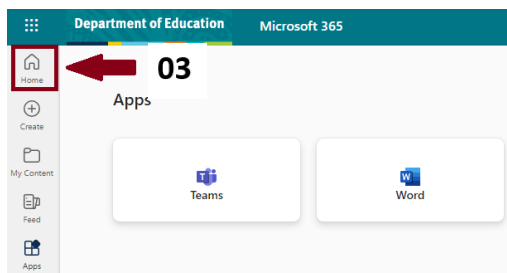
1. Log in to your student SharePoint account and click on the waffle icon in the top left corner.



2. Then, click on the "More Apps."



3. Next, click on the "Home" button, and click on the "Install and More."



4. From there, then click on "Install Microsoft 365 Apps" to download all the available applications.

