



Student ID Card Request Form

Please note: Student ID Cards are currently only available for students in Years 7 to 12

Student Details					
Student Name					
Date of Birth		Year Level		EQ ID	
Parent Details					
Parent Name					
Email				Phone	
Collection Details					
Method of Delivery	Collect from school <input type="checkbox"/>				
	Delivery by post <input type="checkbox"/>				
	Postal Address: _____ _____				

To complete your request, please provide a photo with the following specifications:

- Current colour student photo
- Head and shoulders only
- Against a plain background (similar to a passport photo)
- No hats, scarves, singlets etc.
- Supply as a JPG file

Each student is eligible to receive one ID card every year. If a replacement card is needed, it will incur a fee.

Please email the completed form and student photo to StudentID@cairnssde.eq.edu.au

Privacy Statement: The Department of Education (the department), through education, is collecting your personal information, including your name, email address, student name, date of birth, and phone number. The purpose of this collection is to order a Student ID card. Providing your personal information allows us to process the Student ID card request in a timely manner. Your personal information will be managed in accordance with the Information Privacy Act 2009 and will not be used or disclosed for another purpose without your consent or unless authorised or required by law. Information about how individuals can access and amend their personal information held by the department, together with information about how individuals can make a privacy complaint is available at <https://qed.qld.gov.au/privacy>.